

	<p>Department of Corrections and Rehabilitation</p> <p>NOTICE OF CHANGE TO DEPARTMENT OPERATIONS MANUAL</p> <p>Chapter 3, Article 4, Limited Term Light Duty Assignments</p>	<p>Transmittal Letter Number:</p> <p>08-01</p>
		<p>Revision Date:</p> <p>January 16, 2008</p>

The purpose of this document is to provide all Department Operations Manual (DOM) holders with information regarding the attached new DOM policy for Limited Term Light Duty Assignments (LTLDA) in a new DOM article, Article 4 of Chapter 3, Employee Wellness Programs. This revision has been developed to provide operational policy in support of the California Code of Regulations, Title 15, Section 3436, LTLDA adopted into regulations in 2005. This DOM revision provides operational instructions needed for standardized procedures in the field. Additionally, this revision updates Chapter 3, Article 2, Health and Safety Program to remove references related to LTLDA and refers the reader to Chapter 3, Article 4.

DOM Chapter 3, Article 4 is a new DOM article which will contain policy related to the Office of Employee Wellness (OEW), specifically CDCR Wellness Programs, Return to Work Services, and Staff Substance Abuse Programs. The first policy OEW is incorporating into Article 4 is LTLDA. Later revisions will insert into Article 4 the other program policies under the purview of OEW and the sections will be renumbered as needed.

Please inform all persons concerned of the contents of this notice, which shall be maintained and the information contained in this document utilized until it is incorporated into the next updated DOM. Please direct any inquiries to Timothy M. Lockwood, Chief, Regulation and Policy Management Branch at (916) 341-7390.

Original signed by Heidi Lackner for:

STEPHEN W. KESSLER
Undersecretary, Administration
California Department of Corrections and Rehabilitation

Attachment